



## Job Description Adventure Course Coordinator

### **Employment Status:**

- Temporary Position

### **Qualifications:**

- Be at least 18 years of age.
- Have a sincere desire to work with and be of service to children.
- Willing to actively pursue and fulfill the goals and mission of Camp Blodgett.
- Possess enthusiasm, a sense of humor, and patience.
- Have experience organizing and planning large group activities
- Have training and experience in ropes course facilitation through a Project Adventure or other similarly certified organization.

### **Responsible to:**

- Camp Director

### **Responsibilities:**

- Facilitate all low and high ropes course groups.
- Plan a progressive age-appropriate adventure program for each camper age group.
- Daily check for safety of equipment and areas surrounding the ropes course for damage or hazardous materials in the area.
- Cooperate with the Directors in the coordinating and organizing of the total camp program.
- Report to the Camp Director any concerns about a camper's health, safety or well-being.
- Assist other staff members with their activities and programs where appropriate.
- Recognize and respond to opportunities for problem solving within the group.
- Maintain safety expectations and practices to the highest capacity.

### **Camp Responsibilities:**

- Take every effort to build and nurture a sense of community and understanding among all staff members.

- Eat meals with campers, giving attention to camper interaction and dining hall procedures.
- Review the camp rules with campers and help to enforce these rules consistently throughout the session; utilize the Camp Blodgett behavior management plan for any infractions.
- Assist with all camp events and other camp-wide activities as assigned.
- Be willing to step in as a cabin counselor temporarily or permanently when necessary.
- Fulfill responsibilities of Counselor of the Day as they are assigned.
- Fulfill Aquatic Observer duties as assigned.
- Assist in total camp cleanup at the end of each session as per the Camp Director's direction and at the end of the season as per the Facility Director/Executive Director's direction.
- Fulfill all other duties as assigned by the Camp Director.