

Job Description

**Adventure Course Coordinator**

**Employment Status:**

* Temporary Position

**Qualifications:**

* Be at least 18 years of age.
* Have a sincere desire to work with and be of service to children.
* Willing to actively pursue and fulfill the goals and mission of Camp Blodgett.
* Possess enthusiasm, a sense of humor, and patience.
* Have experience organizing and planning large group activities
* Have training and experience in ropes course facilitation through a Project Adventure or other similarly certified organization.

**Responsible to:**

* Camp Director

**Responsibilities**:

* Facilitate all low and high ropes course groups.
* Plan a progressive age-appropriate adventure program for each camper age group.
* Daily check for safety of equipment and areas surrounding the ropes course for damage or hazardous materials in the area.
* Cooperate with the Directors in the coordinating and organizing of the total camp program.
* Report to the Camp Director any concerns about a camper’s health, safety or well-being.
* Assist other staff members with their activities and programs where appropriate.
* Recognize and respond to opportunities for problem solving within the group.
* Maintain safety expectations and practices to the highest capacity.

**Camp Responsibilities:**

* Take every effort to build and nurture a sense of community and understanding among all staff members.
* Eat meals with campers, giving attention to camper interaction and dining hall procedures.
* Review the camp rules with campers and help to enforce these rules consistently throughout the session; utilize the Camp Blodgett behavior management plan for any infractions.
* Assist with all camp events and other camp-wide activities as assigned.
* Be willing to step in as a cabin counselor temporarily or permanently when necessary.
* Fulfill responsibilities of Counselor of the Day as they are assigned.
* Fulfill Aquatic Observer duties as assigned.
* Assist in total camp cleanup at the end of each session as per the Camp Director’s direction and at the end of the season as per the Facility Director/Executive Director’s direction.
* Fulfill all other duties as assigned by the Camp Director.