



Job Description

Kitchen Program Manager

Summer Camp Program

Employment Status

- Seasonal contract; stipend salary; service from April 29, 2024 – Friday, August 5, 2024.
 - April 29 – June 10th – Planning, ordering, kitchen preparation.
 - June 10th – August 5th – Monday thru Friday – hours vary between 7:00am-7:00pm for 40 hours per week across nine weeks.
 - June 24 – July 1 Camp Sunshine (includes 1 weekend)
 - Break from July 2nd - 5th
- Contract between \$4,000 - \$5,000 for nine weeks of service and pre-planning; final rate set based on kitchen leadership experience.

Qualifications & Physical Demands

- Dedication to Camp Blodgett's mission and willingness to work alongside people mainly aged 14 to 24 years old.
- Be at least 21 years of age.
- Frequent standing, walking, lifting, carrying, reaching, pushing, and pulling.
- Ability to carry up to 50-pound boxes.
- Possess the character, emotional stability, health, ability, experience, education, enthusiasm, and patience necessary to successfully carry out the duties of leading a kitchen of young adults and teens.
- Experience cooking in an industrial kitchen preferred.
- Experience planning, leading and delegating tasks to complete projects.
- Knowledge of food safety and service standards.

Responsible To:

Camp Director and Associate Executive Director.

Kitchen Program Manager Responsibilities (formerly Head Cook)

- Preparing, purchasing, and planning for all meals for campers and staff at Camp Blodgett and Camp Sunshine, a partner organization. You will serve three healthy meals Tuesday, Wednesday, and Thursdays; lunch and dinner on Mondays, and breakfast and lunch on Fridays for seven weeks for the children attending Camp Blodgett's summer camp. From Monday, June 23 - Tuesday, July 1st you will serve Camp Sunshine's community of adult campers with physical or intellectual disabilities.
- Managing kitchen safety, compliance, and delegation of tasks to your assistant, and Young Leaders (teen campers) and staff.
- Leading kitchen cleaning, with support of support staff and teens.